

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD
Financial Statements

For The Year Ended March 31, 2023

REYNOLDS & CANTELO CPA

PROFESSIONAL CORPORATION

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Index to the Financial Statements
For The Year Ended March 31, 2023

Contents

	Page
Auditors' Report	3
Statement of Financial Position	4
Statement of Operations and Net Assets Current Year	5
Statement of Operations and Net Assets Prior Year	6
Statement of Cash Flows	7
Notes to the Financial Statements	8-12

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

I have audited the accompanying financial statements of ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD, which comprise the balance sheet as at March 31, 2023, and the statements of income, retained earnings and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on our audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD Company derives revenue from donations and fundraisers the completeness of which is not susceptible of satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the corporation and I was not able to determine whether any adjustments might be necessary to revenue, excess revenue over expenses, assets, net assets and cash flows from operations.

Qualified Opinion

In my opinion, the financial statements present fairly, in all material respects, the financial position of ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD as at March 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Reynolds & Cantelo CPA Professional Corporation


Eric Reynolds CPA, CA
Licensed Public Accountant

Belleville, Ontario
June 19, 2023

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD
Statement of Financial Position as at March 31, 2023

ASSETS	General Fund \$	Restricted Fund \$	Capital Asset Fund \$	Total 2023 \$	2022 \$
Current					
Cash	93,447	-	-	93,447	89,865
Investments (note 5)	11,698	7,074	-	18,772	680,845
Accounts receivable, trade and other	4,744	-	-	4,744	10,073
Due from government	3,095	-	-	3,095	-
Prepaid expenses and other assets	4,196	-	-	4,196	3,725
Due from(to) fund	(3,561)	3,561	-	-	-
	113,619	10,635	-	124,254	784,508
Long-Term					
Long-term investments (note 5)	78,752	1,349,735	-	1,428,487	951,048
Property, plant and equipment (note 4)	-	-	6,958	6,958	-
	78,752	1,349,735	6,958	1,435,445	951,048
	192,371	1,360,370	6,958	1,559,699	1,735,556
LIABILITIES AND SHAREHOLDERS' EQUITY					
Current liabilities					
Accounts payable and accrued liabilities	56,003	-	-	56,003	45,828
Due to government	-	-	-	-	2,188
Deferred contributions	-	-	-	-	44,908
	56,003	-	-	56,003	92,924
Net Assets					
Externally restricted funds	-	3,561	-	3,561	3,561
Internally restricted funds	-	1,356,809	-	1,356,809	1,390,121
Unrestricted	136,368	-	-	136,368	248,950
Net Assets invested in property plant and equip.	-	-	6,958	6,958	-
	136,368	1,360,370	6,958	1,503,696	1,642,632
	192,371	1,360,370	6,958	1,559,699	1,735,556

See accompanying notes to the financial statements

Approved by:

Director:

Director:

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Statement of Income and net assets for the year ended March 31, 2023

	General Fund 2023 \$	Hope for Tomorrow Fund 2023 \$	Meagher Award Fund 2023 \$	Capital Asset Fund 2023 \$	Total Restricted Funds 2023 \$
Revenue					
Grants - MOHLTC	310,911	-	-	-	-
Expense recoveries - MOHLTC	2,400	-	-	-	-
Fundraising revenues	205,446	-	-	-	-
Donations	95,885	-	-	-	-
Grants - Other	75,260	-	-	-	-
Investment Income	18,921	119,873	-	-	119,873
Other income	6,642	-	-	-	-
	<u>715,465</u>	<u>119,873</u>	<u>-</u>	<u>-</u>	<u>119,873</u>
Operating Expenses:					
Salaries and benefits	644,513	-	-	-	-
Programs and services	10,799	-	-	-	-
Building occupancy	59,794	-	-	-	-
Office expenses	20,213	-	-	-	-
Fundraising Expenses	8,020	-	-	-	-
Utilities	720	-	-	-	-
Repairs and maintenance	4,738	-	-	-	-
Professional fees	21,827	-	-	-	-
Insurance	7,579	-	-	-	-
Property and municipal taxes	-	-	-	-	-
Telephone	3,423	-	-	-	-
Interest and bank charges	2,817	-	-	-	-
Travel	5,611	-	-	-	-
Miscellaneous	8,139	-	-	-	-
Training	1,017	-	-	-	-
Advertising and promotion	372	-	-	-	-
Equipment	-	-	-	-	-
Amortization of property, plant and equipment	-	-	-	1,740	1,740
	<u>799,582</u>	<u>-</u>	<u>-</u>	<u>1,740</u>	<u>1,740</u>
Excess(deficiency) of revenue over expenses before change in fair value of investments	(84,117)	119,873	-	(1,740)	118,133
Adjustments to held for trading investments	(20,243)	(153,185)	-	-	(153,185)
Excess (deficiency) of revenue over expenses	(104,360)	(33,312)	-	(1,740)	<u>(35,052)</u>
Net Assets, beginning of year	249,426	1,390,121	3,561	-	
Interfund transfers	(8,698)	-	-	8,698	
Net Assets, end of year	<u>136,368</u>	<u>1,356,809</u>	<u>3,561</u>	<u>6,958</u>	

See accompanying notes to the financial statements

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Statement of income and net assets for the year ended March 31, 2022

	General Fund 2022 \$	Hope for Tomorrow Fund 2022 \$	Meagher Award Fund 2022 \$	Capital Asset Fund 2022 \$	Total Restricted Funds 2022 \$
Revenue					
Grants - MOHLTC	304,815	-	-	-	-
Grants - MOHLTC One Time	-	-	-	-	-
Fundraising revenues	116,106	-	-	-	-
Donations	58,347	-	-	-	-
Grants - Other	118,160	-	-	-	-
Investment Income	12,756	23,304	-	-	23,304
Government Subsidies - COVID	43,933	-	-	454,891	-
Other income	16,931	-	-	-	-
	<u>671,048</u>	<u>23,304</u>	<u>-</u>	<u>454,891</u>	<u>23,304</u>
Operating Expenses:					
Salaries and benefits	573,130	-	-	-	-
Building occupancy	54,990	-	-	-	-
Programs and services	17,199	-	-	-	-
Fundraising Expenses	1,767	-	-	-	-
Utilities	5,328	-	-	-	-
Office expenses	15,208	-	-	-	-
Professional fees	21,831	-	-	-	-
Repairs and maintenance	5,567	-	-	-	-
Advertising and promotion	179	-	-	-	-
Insurance	7,331	-	-	-	-
Telephone	4,494	-	-	-	-
Travel	5,449	-	-	-	-
Interest and bank charges	2,182	-	-	-	-
Property and municipal taxes	1,722	-	-	-	-
Equipment	716	-	-	-	-
Miscellaneous	3,314	-	-	-	-
Training	6,864	-	-	-	-
Amortization of property, plant and equipment	-	-	-	-	-
	<u>727,271</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess(deficiency) of revenue over expenses before change in fair value of investments	(56,223)	23,304	-	454,891	478,195
Adjustments to held for trading investments	869	82,598	-	-	82,598
Excess (deficiency) of revenue over expenses	(55,354)	105,902	-	454,891	<u>560,793</u>
Net Assets (Deficit), beginning of year	331,732	682,662	-	122,799	
Interfund transfers	(27,428)	601,557	3,561	(577,690)	
Net Assets, end of year	<u>248,950</u>	<u>1,390,121</u>	<u>3,561</u>	<u>-</u>	

See accompanying notes to the financial statements

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Statement of Cash Flows for the initial year ended March 31, 2023

	2023	2022
	\$	\$
Cash flows from operating activities		
Excess (deficiency) of revenue over expenses		
- General Fund	(104,360)	(55,353)
- Restricted funds	(35,052)	560,793
Non-Cash amortization of capital assets	1,740	122,799
Adjustments for unrealized (gains) losses arising in the year	173,428	(83,467)
	35,756	544,772
Changes in non-cash working capital:		
Accounts receivable, trade and other	5,329	(7,740)
Prepaid expenses and other assets	(471)	1,094
Accounts payable and accrued liabilities	10,175	(27,226)
Due to (from) government	(5,283)	(6,114)
Deferred contributions	(44,908)	18,765
Net cash provided by operating activities	598	523,551
Cash flows from investing activities		
Net change in long term investments	(650,391)	(18,768)
Purchase of capital assets	(8,698)	-
Net cash provided by (used in) investing activities	(659,089)	(18,768)
Net increase (decrease) in cash and cash equivalents	(658,491)	504,783
Cash and cash equivalents at the beginning of the year	770,710	265,927
Cash and cash equivalents at the end of the year	112,219	770,710
Cash and cash equivalents consists of:		
Cash	93,447	89,865
Short-term investments	18,772	680,845
	112,219	770,710

See accompanying notes to the financial statements

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Notes to Financial Statements
Year Ended March 31, 2023

1. Nature of Organization

The Alzheimer Society of Hastings Prince Edward is a not-for-profit entity. The organization exists to alleviate the personal and social consequences of Alzheimer's disease and related disorders, and to promote research.

2. Summary of Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profits organizations. Outlined below are those policies considered particularly significant for the organization.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash and cash equivalents consist primarily of commercial paper and deposits with an original maturity date of purchase of three months or less. Because of the short-term maturity of these investments, their carrying amount approximates fair value.

Property, Plant, and Equipment

Property, plant, and equipment are stated at cost less accumulated amortization. Property, plant, and equipment are amortized over their estimated useful lives at the following rates and methods:

	<u>Rate</u>	<u>Method</u>
Equipment	20%	declining balance
Motor vehicles	30%	declining balance
Other depreciable assets	20%	declining balance
Furniture and fixtures	20%	declining balance
Building and Building Improvements	4%	declining balance

The Company regularly reviews its property, plant, and equipment to eliminate obsolete items.

Revenue

Contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Investment income is recognized as revenue when earned.

Fund Accounting

The Corporation follows the restricted fund method of accounting for contributions.

The General Fund reports assets, liabilities, revenues and expenses related to the operations of the Corporation. This fund reports unrestricted resources.

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Notes to Financial Statements

Year Ended March 31, 2023

2. Summary of Significant Accounting Policies Continued

The Restricted Funds, which include the Hope for Tomorrow and the Meagher Award, reflect the activities related to the bequests and donations made available to the Corporation under conditions specified by the donors or by the board of directors. The Hope for Tomorrow Fund is to be used for programs and services which are under development by the Corporation. The Meagher Award Fund is to be used primarily for awards for deserving care providers who are caring for someone with dementia in the home of Hastings County or Brighton.

Use of Estimates

The preparation of financial statements in conformity with Canadian accounts standards requires management to make estimates and assumptions that affect the reported amounts of assets and disclosure of contingent assets and liabilities at that date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Differences in actual results from prior estimates are taken into account at the time the differences are determined. Significant financial statements items that require the use of estimates are the useful life of property plant and equipment and accrued liabilities.

Income Taxes

The Corporation is a registered charity and thus is exempt from income taxes.

Donated Materials and Service

Donated materials are recorded at the amount for which the charitable receipt was issued.

Donated services are not recorded by the corporation.

Financial Instruments

The Corporation initially measures its financial assets and financial liabilities at fair value adjusted by transaction costs in the case where a financial asset or financial liability is subsequently measure at amortized cost.

Except for investments, the Corporation subsequently measures all its financial assets and financial liabilities at amortized cost. Financial assets measure at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and government remittances payable.

3. Financial Risks

The Corporation is exposed to various risks through its financial instruments. The following analysis provides a measure of the rate of the risks at March 31, 2023.

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Notes to Financial Statements
Year Ended March 31, 2023

3. Financial Risks Continued...Liquidity Risk

Liquidity risk is the risk that the organization will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect to government funding should expenses exceed revenues. The Corporation's management helps mitigate this risk by reviewing expected cash flow requirements, anticipating investing and financing activities and holding assets that can be readily converted to cash.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market price. Market risk is comprised of currency risk, interest rate risk and other price risk.

a) Currency Risk

The Corporation's investments are denominated in Canadian dollars and therefore currency risk exposure is minimal.

b) Interest Rate Risk

Interest rate risk refers to the risk that the fair value of financial instruments and future cash flows associated with the instruments will fluctuate due to changes in market interest rates.

The Corporation's exposure to interest rate risk arises from its interest bearing assets.

The Corporation helps mitigate this risk by using a laddered portfolio with varying terms to maturity. The laddered structure of maturities helps to enhance the average portfolio yield while reducing the sensitivity of the portfolio to the impact of interest rate fluctuations.

c) Other Price Risk

Other price risk refers to the risk that the fair value of financial instruments or future cash flows associated with the instruments will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk), whether those changes are caused by factors specific to the individual instrument or its issuer or factors affecting all similar instruments traded in the market.

Credit Risk

The Corporation is exposed to credit risk resulting from the possibility that parties may default on their financial obligations, or if there is a concentration of transactions carried out with the same party, or if there is a concentration of financial obligations which have similar economic characteristics that could be similarly affected by changes in economic conditions, such that the Corporation could incur a financial loss.

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Notes to Financial Statements
Year Ended March 31, 2023

4. Property, Plant and Equipment

	Cost	Accumulated Amortization	2023 Net Book Value	2022 Net Book Value
	\$	\$	\$	\$
Leasehold improvements	8,698	1,740	6,958	-
	8,698	1,740	6,958	-
	8,698	1,740	6,958	-

5. Investments

Marketable securities consist of the following:

	2023		2022	
	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>
	\$	\$	\$	\$
General Fund short term investments				
Help for Today-Investment cash	1,698	1,698	2,813	2,813
Term deposit - 0.9% June 2019	10,000	10,000	10,000	10,000
	11,698	11,698	12,813	12,813
	11,698	11,698	12,813	12,813

The term deposit bears interest at a nominal rate and is maintained as collateral for a credit card. As of the year end there was no balance owing on the credit card.

	2023		2022	
	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>
	\$	\$	\$	\$
Long-Term General Fund - Help for Today Fund				
Preferreds	5,554	6,355	116,363	117,041
Equity Securities	53,216	52,351	43,041	26,978
Fixed income	10,150	10,390	-	-
Managed Fund	9,832	9,832	69,555	65,571
	78,752	78,928	228,959	209,590
	78,752	78,928	228,959	209,590

ALZHEIMER SOCIETY OF HASTINGS PRINCE EDWARD

Notes to Financial Statements
Year Ended March 31, 2023

5. Investments Continued...

	2023		2022	
	<u>Market</u>	<u>Cost</u>	<u>Market</u>	<u>Cost</u>
	Value	\$	Value	\$
Restricted Funds short term investments				
Hope for Tomorrow - Investment cash	7,074	7,074	668,031	668,031
Long-Term - Hope for Tomorrow Fund				
Preferreds	145,382	194,332	287,582	281,705
Equity Securities	911,808	868,234	326,172	233,493
Fixed income	177,761	165,802	-	-
Managed funds	114,785	114,785	42,003	42,002
	1,349,736	1,343,153	655,757	557,200

Investments in the managed funds are managed by investment managers who are under the direction of the Board of Directors. The managed fund includes equity securities only. The Corporation has an investment strategy which allocates the Corporation's investment assets into growth and revenue funds. The growth funds are for long-term investing at amounts to be determined by the Board and reviewed annually.

Preferred and Equity securities consist of shares of publicly traded corporations or mutual funds investing in a diversified mix of equity and income pools. Fixed income securities consist of commercial bonds of Canadian entities.

6. Operating Credit

The Corporation has a operating credit with an authorized limit of \$100,000, of which \$nil was utilized at year end. The line of credit bears interest at prime rate and is secured by a control agreement creating a security interest against the investments held by the Corporation.

7. Restricted Funds

Restricted funds included the activities from the Hope for Tomorrow Fund and the Meagher Award Fund.

8. Operating Grants and Project Funds

Operating grants and project funds are provided by the Ministry of Health and Long-Term-Care (MOHLTC) and the Corporation is required to report to the Ministry as specified in the relevant agreements. The Corporation has not yet reported regarding the current fiscal year and any adjustment required to revenue on final Ministry approval will be recorded in the then current fiscal year.

9. Commitments

During the year, the Corporation entered in to an agreement for a co-location project with three other not-for-profit organizations to rent and share office space. One of the not-for-profits organizations (Providence Care) signed as the head lessee for the premises with all other not-for-profit sub-leasing from them. An estimate of future lease payments for the Corporation are as follows:

2024	37,938
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