

Société Alzheimer Society

PERSONAL SUPPORT WORKER- ADULT DAY PROGRAM

Société Alzheimer Society of Sudbury-Manitoulin North Bay & Districts

Full Time (37.5 hrs./week) Permanent

Main Location: Sturgeon Falls

JOB SUMMARY

The Personal Support Worker will provide personal support services and activation support to clients in the Adult Day Program.

ESSENTIEL DUTIES RESPONSIBILITIES

- Monitor clients throughout the day and assess for changes in cognition and ADL status
- Use clinical judgement to assess vital signs (BP, P, T, O2, R)
- Maintain accurate and timely documentation on system database
- Calmly & professionally react to crisis situations
- Provide 1:1 support with clients who may be experiencing responsive behaviours
- Provide support to co-workers, students, and volunteers
- Monitor, clean and maintain a safe and healthy work environment
- Assist with planning and implementing group activities
- Encourage client participation and provide redirection as needed
- Collect, maintain and report required quantitative and qualitative data to support province-wide monitoring, evaluation, and reporting
- Assist clients with daily activities like eating, toileting, mobility, and medication
- Prepare meals and snacks according to a specified diet
- Assist clients with arrival and departure, including outerwear and belongings
- Participate in case conferencing with collaborative team when required
- Perform other duties consistent with the job classification, as required

JOB QUALIFICATIONS

- **Education:**
 - Graduate of an approved Personal Support Worker program (proof required)
- **Certifications and Requirements:**
 - Valid and up to date CPR training
 - Recent criminal record check- including Vulnerable Sector (within the last 2 months)
 - Must be able to provide a negative 2-step TB Test
 - Valid Ontario Driver's License, good driving record, and current auto insurance
 - Travel Requirement: successful candidates must be willing to travel across SASMNBD's geographic area. Offsite training and meetings may be necessary
- **Experience**

- Two (2) years' experience in working with persons living with Alzheimer's disease or other related dementia; day programs or residents in a long-term care home setting
- Strong knowledge of client-centered philosophy
- Experience in assessment and care planning/coordination
- Experience working in settings requiring inter-professional collaboration

- **Skills and Abilities**

- Bilingual communication skills (English/French) encompassing both verbal and written proficiency
- Exceptional interpersonal skills combined with initiative, resourcefulness, and strong problem-solving and change management abilities
- Proficiency in technology (e.g.: Microsoft office and care coordination systems)
- Demonstrated ability to work independently and within a team
- Ability to demonstrate equity, diversity, and inclusion

PHYSICAL DEMANDS

- Physical demands are required such as standing and walking for most of the day
- May require assisting with clients with transfers
- Sensory attention is required for most of the workday (e.g., looking at a computer screen, reading documents)

APPLICATION DETAILS

Deadline to Apply: until position is filled.

How to Apply: Please submit your cover letter and resume, quoting Job ID: PSW-ADP-SF-2024, to cpoitras@alzheimersudbury.ca, attention: Cara Poitras, Adult Day Program Manager.

The above statements are intended to describe the general nature and level of work being performed by most people assigned in this position. They are not intended to be an exhaustive list of all duties, responsibilities, and requirements.

Commitment to Equitable Recruitment

The Alzheimer Society recognizes the value and dignity of each individual and ensures everyone has genuine, open, and unhindered access to employment opportunities, free from any barriers, systemic or otherwise. We are dedicated to building a diverse and inclusive work environment, where the rights of all individuals and groups are protected and all members feel safe, respected, empowered, and valued for their contributions. We are committed to inclusive, barrier-free recruitment and selection processes in accordance with the Human Rights Code and AODA.