

JOB POSTING

PUBLIC EDUCATION COORDINATOR - ALZHEIMER SOCIETY OF YORK REGION

The Alzheimer Society of York Region (AS York) helps improve the quality of life for people diagnosed with Alzheimer's disease and related diseases. We provide supportive counselling and education opportunities for individuals and families living with dementia. AS York also provide respite to caregivers and social activities for persons diagnosed with cognitive impairment through our D.A.Y. Centres. A non-profit, community-based agency, AS York offers programs and works in partnership with several community organizations across the Region.

The Alzheimer Society of York Region is seeking an enthusiastic and resourceful individual to join our Support and Education Team. The successful candidate will report to the Public Education and Community Programs Manager, Programs and Client Services.

Key Responsibilities:

- Develop, deliver, and facilitate public education activities in York Region to raise awareness of Alzheimer's disease and related dementias (speaking engagements, health fairs)
- Assist the First Link Coordinator with the development and facilitation of learning opportunities for persons diagnosed with early-stage dementia and dementia care partners
- Design, deliver and coordinate educational programs and training events for a variety of target groups (professionals, students, volunteers, caregivers, general public, various cultural groups)
- Promote awareness and understanding of the need for dementia specific education.
- Resource for general agency and information inquiries from the public, and provides information for student requests
- Managing all aspects of AS York's resource library, ordering educational materials
- Contributes to external communications (Central Health Line, Access York, 211, etc.), newsletters, website content as required
- Participate on internal and external committees as appropriate
- Maintain accurate records, statistics and provide written reports as needed
- Encourages and implements ongoing collaboration opportunities among community partners
- Participate in the evaluation, modification, and planning for Public Education programming

Qualifications:

- College/University Degree in gerontology, social work, health science or other field focused on aging
- A skilled communicator with demonstrated strong public speaking and facilitation skills
- Minimum 3 years' experience working with diverse cultures, older adults, and persons with cognitive impairment
- Knowledgeable and experience in Adult Education principles and approaches
- Comprehensive knowledge of AD/DRD and its impact on the individual and the family
- Strong knowledge of community resources in York Region
- U First, PIECES and/or GPA training an asset
- Ability to work flexible hours, evening and weekend work required on a regular basis
- Ability to work independently and with members of an interdisciplinary team
- Ability to take initiative, to prioritize workload and to be resourceful
- Computer competency required (Microsoft Office/Power Point)
- Valid Ontario Driver's License and access to a vehicle in good working order required
- CPR/first aid certification
- Clear Vulnerable Sector Screening Check (provided by successful applicant)
- Proof of full Covid -19 vaccination

Start Date: Immediately

Salary Range \$25.00/hour to \$28.00/hour (\$45,000.00 yearly to 49,000.00 yearly)

Qualified applicants are invited to submit a cover letter and resume, stating salary expectations, by April 15th, 2024, to Amy Gesualdo, agesualdo@alzheimer-york.com please state *Public Education Coordinator*, in the subject line

Applications will be reviewed as they are received and therefore early submission is encouraged. We thank all candidates for their interest, however, only candidates invited for an interview will be contacted. AS York is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness that reflects the diverse population we serve. If you require accommodation in order to participate in the recruitment process, please contact us at 905-726-3477. Accommodation will be provided in accordance with Ontario's Human Rights Code.

Note: As a result of the COVID-19 pandemic and the need to strengthen and promote health protection to clients, staff, volunteers, students, contractors, and members of the public attending the Alzheimer Society of York Region ("AS York"), prior to the first day of employment with AS York, all successful candidates are required to provide proof of COVID-19 vaccination (full vaccination is required) from the Ontario Ministry of Health website or other authorized source. An individual is fully vaccinated if they have provided proof of vaccination in the form of a receipt from COVAX ON (the Ministry's provincial system for COVID-19 vaccination information) and 14 days have elapsed from the final dose. In the event that you are unable to be vaccinated as a result of a ground protected under the Human Rights Code, you may submit a written explanation of the ground and any supporting documentation for AS York to determine if you are exempt from this requirement.